# **ROCKLANDS PARISH COUNCIL**

# **DATA PROTECTION COMMITMENT**

### **Our Data Protection Policy**

We are committed to managing your data securely and responsibly. Please refer to our Data Protection Policy which details how we manage the processes required under the Data Protection Act.

Rocklands Parish council is the Data Controller and the Parish Clerk is the Data Processor. The data protection officer (DPO) is to be confirmed. The Clerk can be contacted at clerk2rocklands@btinternet.com.

#### **Your Data and Third Parties**

We may use third parties to help deliver services to, and to support our Council commitments to you or your organization. Sometimes we are legally required to give information to certain authorized agencies, but we will not share your data with any third parties for marketing or other purposes, unless you have told us that you are happy for us to do this. Note that we do not use third parties in different countries to support our activities. If this changes, we would always let you know and seek your permission.

### **Your Rights**

You have some important rights that determine how and whether we use your data. Your privacy is extremely important to us. If you feel that we are not handling your data in the correct way you may lodge a complaint with the Information Commissioner at their office (the ICO).

## **Our Privacy Statement**

Our Privacy Statement gives you the contact details for our organisation and explains 'who is who' within it. It also advises the legal right under Data Protection (Article 6 of GDPR) which entitles us to hold and use your information. At the same time, it explains why we need to do this. The Privacy Statement also explains what your rights are in respect of Data Protection. We also explain the purpose of holding your personal information. In some instances, we may have to ask you to tick, sign and date a consent form and return to us.