

Rocklands Parish Council (RPC)
Minutes of Parish Council Meeting held in Rocklands Village Hall
7.00pm on Monday 4th July 2016

Present: David Howie Chair
 Shirley Colenutt
 Cath Jones
 David Roberts
 David Witt
 Ian Scholes
 Kim Austin Clerk
 William Smith District Councillor

Also present: 6 members of the public.
Meeting started after tea and biscuits.

1. To consider accepting apologies for absence

RESOLVED to accept apologies from Cllr. Nicola Southgate who was away.

2. To record declarations of interest from members in any items on the agenda

There were no declarations of interest.

3. To approve the minutes of the last council meeting on Monday 9th May 2016

The minutes were duly signed by the Chair, Cllr. David Howie.

4. To discuss any matters arising from the minutes (9th May 2016) not on the agenda

There were no matters arising.

5. To adjourn the meeting for public participation

Meeting adjourned at 19.11pm and opened to the public.

There were no comments from the public.

The meeting re-opened at 19.12pm.

6. To update on the Rocklands Neighbourhood Plan (RNP) Richard Golke

Grant applied for from Groundwork had been awarded (£976) for the RNP Project to be wholly used for publicity purposes. The funds could be used for expenses between 1/7/2-16 - 31/12/2016. Breckland had an obligation to provide 50% on top of this, however the person assigned to this had left and nothing had been heard from the new person (Susan) who had taking over this responsibility. A letter had been delivered to every house, landowner and business in the Parish and the response rate had been disappointing at ~10%. Other villages had at best received 30%. Another questionnaire had now been drafted based on the previous responses. Also looked at other villages' questionnaires. The RNP questionnaire would have 7 pages with tick boxes and would be finalised by ~ 8th July 2016. Dates for coffee mornings with a free cup of coffee had been arranged at the Shop where Richard Golke and other RNP and RPC members would be present to answer any questions. People would be encouraged to tick the boxes and encouraged to complete the questionnaire but not advised on which boxes to tick. RG had a quote from a company in Besthorpe for 4 large eye catching roadside posters. Would need one or two public meetings at the Village Hall, hire of which would need to be paid for. Cllr. Ian Scholes would be involved with putting RNP information on the website. Information would be gathered and collated. There would be a majority vote on the day. Terms of engagement/reference, the

Signed

Date

framework for the committee to work from was being drafted and would be circulated to committee members for their approval.

Al Bainbridge had left the RNP committee. There were 2 new members. Daniel Sayer and Michael Laflin.

Cllr. Howie thanked RNP committee for all their hard work to date.

7. To update on Wayland Road

Breckland are to demolish the old garages and will consider what to do with the piece of land. The Council could sell it off or build on it themselves. This won't happen very quickly though. The lady in Wayland Road that has been leading the discussions has also now spoken to Cliff Jordan.

8. To update on Streetlights

Cllr. David Witt provided a quote for LED replacement lighting at £1825. Using the proceeds from the sale of the Telephone Kiosk for this purpose would leave £1200 to find. Grants would need to be applied for to cover this current shortfall. There was unanimous agreement from the RPC for Cllr. Witt to go ahead. Cllr. Howie would speak to Breckland/Norfolk Community Foundation re grant application.

9. To report on Finance

The Clerk delivered the financial report.

9.1 Financial position

The bank account balances as at Monday 4th July 2016

Barclays Community Account	£	2720.87
Barclays Saver (Reserve) Account	£	3325.42
TOTAL as per bank	£	6046.29

9.2 Money in since last meeting

Saver Account interest 6/6/2016	£	0.29
Groundwork Grant money for RNP project	£	976.00
TOTAL IN	£	976.29

9.3 Cheques out (to sign)

CHQ 566	Ridgeons phone box paint - Reimburse Cllr. Colenutt	£	57.80
CHQ 567	Clerk's reimbursements - general postage etc.	£	33.04
CHQ 568	Donation (cash) RS collection - Reimburse Clerk	£	25.00
CHQ 569	NALC Annual subscription	£	149.78
CHQ570	Michaela Canham - Internal Audit	£	30.00
TOTAL OUT	£	295.62	

Rocklands Neighbourhood Plan (RNP) - FUNDS

The Clerk confirmed that the Grant money of £976 from Groundwork had been received.

It was agreed at the meeting that the money due to Barkers Printers for leaflet printing could not be taken from the grant money as it was due before the start date of 1st July 2016. RPC would therefore cover this cost. The Clerk would keep a separate account/running total of RNP Funds.

	Income	Expenditure	Balance
Grant received from Groundwork.	£976		£976

Audit of accounts 2015 - 2016

Michaela Canham has just completed the internal audit of the accounts just in time to post them first class tomorrow to Mazars (external auditors) to meet the deadline. Some delay as Michaela had had a nasty fall from her horse and broke a knee.

Signed

Date

10. To consider planning applications

10.1 Update on building behind White Hart (3PL/2015/0518/F)(64) Appeal/site visit

An inspector had visited the White Hart on 16th June but the Parish Council had not been informed of the date and time as would normally have happened. Even District Cllr. Bill Smith had not been told and he was upset about this. Cliff Jordan confirmed it was probably a Bridleway Inspector that came and he would come under highways/County Council. It was suggested another letter be sent to local MP George Freeman to complain about the procedure and lack of communication. Although Breckland Planning has turned down the application, no representatives were present at the site visit. The inspector would draw up his documents for discussion and submit. The outcome would follow thereafter.

10.2 Update on Chapel Street (3PL/2015/0384/F)(87) Latest revision

Application had been turned down. Noted that Breckland Council would be ready to issue their 5 year land supply in 2-3 weeks time. 29th July there would be a meeting for all councillors to explain boundaries at Attleborough Town Hall. There would be a consultation in Great Ellingham on 1-3 August 2016.

Cllr. Howie went through all the planning applications, outcomes, pending and new.

10.2 Planning outcomes since last meeting

3PL/2016/0531/HOU **Neale** /72 The Street/Front/Rear single storey extns (96) **PERMISSION**

10.3 Applications pending outcome

3PL/2015/0518/F **Annison**/ Bungalows/White Hart (64) **Appeal**

3PL/2015/0384/F **Paske**/Chapel Street Rear of Fredena **11 Dwellings (Was 10) (62/75) (87)**

3PL/2016/0312/F **Barham**/Adjacent 2 The Street/House & Double garage (95)

3PL/2016/0497/F **Baker**/Coach House Low Lane/New dwelling & Garage (97)

10.4 New applications since last meeting

3PL/2016/0748/F **Garrod**/Peel Farm/5 Extra Pig units (98)

Cllr. Southgate would report on pig units. Extra traffic for Eden Meadows riding school.

11. To update on Local Plan

Cllr. Howie having trouble contacting staff at Breckland. Numerous staff changes Sarah Robertson to Jo to Susan and now no email addresses. No joy with information. Cllr. Howie to copy in District Cllr. Bill Smith.

12. To update on telephone boxes

Mount Pleasant. Winner of auction was Paul Rutter at £625. Agreed money would go towards replacement LED streetlights in the Village.

ACTION The Clerk to send letter to builder that didn't win and invoice to Paul Rutter.

Library Phone box. Newly washed and painted. Cllr. Howie to replace broken glass.

13. To update on Neighbourhood Watch.

Cllr. Howie disgusted with Norfolk Police and the people that he has had to deal with. Again, couldn't attend this meeting but would bring stickers on Saturday ready for the meeting but didn't show. A complete shambles and another let down. Nationwide meeting on the 13th - no details yet. Cllr Howie will write to Lorn Green. Cllr. Howie and the five people that enthusiastically joined the Neighbourhood Watch Team in the village are fed up !

14. To update on Village Shop and Post Office

Is having a volunteer crisis. Now having 4 paid managers seems to have put people off volunteering.

Signed

Date

15. To update on Village Pub

The White Hart accepted invite to join in the Street Party for the Queen's 90th birthday celebrations which was attended by ~100 people.

16. To update on Trees

Richard Smedley's tree is OK and being looked after.

The Clerk had received a letter from Joan Woodroffe about a hedge at the Rookery encroaching into the road and also the hedges in Low Lane. Joan had already cut one down in Low Lane. Cllr. Howie thanked Joan for her letter and the matter would be looked into.

17. To update on Playing Fields

There was no update on the Playing Fields.

18. To update on Highways

Cllr. Howie had spoken to Paul Sellick re doing some work at the crossroads. Would be done by the 11th. Paul confirmed that Low Lane was not his responsibility. It would be the County Council. In Great Ellingham they threatened that if the landowners didn't keep the hedges cut then the council would be asked to cut them and the landowners would be sent the bill.

Janet at North End had said the footpath between Thieves Lane and Chapel Street is a terrible state. There was a suggestion that residents should pay/contribute to the cutting of bridleways and paths. Maintaining these would involve a lot of regular work. Need to speak to County Council to see if landowners are obliged to keep bridleways/paths clear.

ACTION Cllr. Howie to speak to Mr & Mrs Landin (Daniel and Kate) re hedges

19. To update on Flooding

Anglian Water to take responsibility for private pumping stations. Cllr. Jones said she thought there was one in Cllr. Howie's garden! Seems quite a few people have them..

No major flooding considering the rain we have had. Heavy rain, but fortunately quick to drain. Al and Karen have kept the ditches clear. RG said there are incident forms that residents can complete to record flooding.

20. To discuss any correspondence

Methodist graveyard. The Parish Council had received correspondence saying the Methodist graveyard was untidy. The Parish Council is not responsible for the upkeep/tidiness of the graveyard but they do make an annual donation to the Methodist Church towards the upkeep.

ACTION The Clerk would contact the Methodist Church for their views.

ACTION The Clerk to reply to correspondent

19. AOB - To receive items for next agenda

No items were received.

20. Date of next Meeting

Monday 5th September 2016, 7pm, Rocklands Village Hall

The meeting closed at 8.50pm.

Signed

Date