

Rocklands Parish Council (RPC)
Minutes of Parish Council Meeting held in Rocklands Village Hall
7.00pm on Monday 12 November 2018

Present:	David Howie	Chair
	Nicola Southgate	Vice-chair
	Shirley Colenutt	
	Richard Harrison	
	Cath Jones	
	Ian Scholes	
	Kim Austin	Clerk
	William Smith	District Councillor

Also present: 23 members of the public.

The meeting opened at 19:00.

Chairman Cllr. Howie said that it had come to notice that some people were complaining about the way the Parish Council was run. If people were indeed not happy, then they should attend the PC meetings and have their say.

1. To consider accepting apologies for absence

It was agreed to accept apologies from Cllr. David Witt who was unwell and County Cllr. Ed Connolly who was attending another meeting.

2. To record declarations of interest from members in any items on the agenda

There were no declarations of interest.

3. To approve the minutes of the last council meeting on Monday 3 Sept 2018

The minutes that had been circulated to all councillors prior to the meeting were duly signed by the Chair, Cllr. David Howie.

4. To discuss any matters arising from the minutes (3 Sept 2018) not on the agenda.

There were no matters arising from the minutes.

5. To adjourn the meeting for public participation

The meeting adjourned at 19.02.

There were no comments from the public and the meeting re-opened at 19.03.

6. To introduce Ed Connolly (Norfolk County Councillor) &

7. To introduce Paula Gilluley (Norfolk Constabulary's Community Engagement Officer).

Both Ed and Paula had been scheduled to speak at the November PC meeting but due to the date change neither were able to attend.

8. To update on speeding and SAM2 flashing signs

Cllr. Harrison has been in discussion with Westcotec regards SAM2 flashing speed signs, as they are the preferred supplier of Norfolk County Council. Cllr. Harrison met with Westcotec on 18 September. Rocklands PC would prefer to have the sign that flashes a green 'thank you' or a red 'slow down' depending on the driver's speed. The PC believes this would be more noticeable and effective than a sign that just shows the speed. NCC would prefer the normal sign to introduce conformity across the region. The PC is extending its discussion to see if they can get the type they prefer, that they consider will have more impact. The additional cost for these 'polite' signs is ~£200. PC are looking to fund 50% of the cost of the speed signs by applying to Breckland Parish Partnership scheme. The

Signed

Date

deadline is 7 December. Three chosen sites will need to be approved. Signs are portable so will remain at each site for 8 weeks and then be moved. There will be 2 locations on the Attleborough Road, one towards Caston and one towards Attleborough, and one on The Street (which can point in either direction so counts as two locations.) They run on 2 rechargeable batteries and volunteers wearing high vis jackets will be needed to deploy them from time to time. Units are padlocked. The police are encouraging the Parish Council to do this. The police have disguised radar sensors that count cars and measure speeds. Richard Golke explained that logged data can be downloaded to a mobile and then onto a laptop/pc. Graphs can be produced using Excel, same as with the speed watch data.

Note: A member of the public mentioned the streetlight outside 82-84 The Street was not working and this was the second time in 6 months. The Clerk will ask the maintenance company to investigate.

9. To report on finance.

9.1 Financial position

The bank account balances as at Monday 12 November 2018

Barclays Community Account	£	3395.16
Barclays Saver (Reserve) Account	£	2330.13
TOTAL as per bank	£	5725.29

Summary

RPC Rocklands Parish Council	£	4102.08
RNP Rocklands Neighbourhood Plan (RG)	£	200.60
Rocklands Play Park (KR)	£	1777.00
TOTAL as per bank	£	3747.69

9.2 Money in since last meeting (3 September 2018)

13/9/2018	HMRC - Vat	£	1193.98
21/9/2018	PLAY PARK money (Including £1500 to hold on AC)	£	9372.00
27/9/2018	Breckland Council - Precept (including grant)	£	2792.00
9/10/2018	PLAY PARK money - donation from Waitrose	£	277.00
	TOTAL IN	£	13634.98

9.3 Cheques out (to sign)

CHQ 640	Action Play & Leisure (Play park) ALREADY SIGNED	£	23107.99
CHQ 641	K&M Lighting 2 months maint. (Oct & Nov 2018)	£	27.56
CHQ 642	TSO Host - Domain renewal/hosting - 2 years (IS)	£	54.69
CHQ 643	Kim Austin - Clerk reimbursements - 3 months	£	53.04
CHQ 644	Richard Harrison. Reimburse paper/print planning etc.	£	40.88

TOTAL OUT £ 23284.16

RNP ACCOUNTS SUMMARY

Date	IN	To/From	Details	Ref	CHQ	Income	Expense	Balance
	IN	Grant from Groundwork	Initial GRANT			976.00		£976.00
25/07/2016		Aid signs and graphics	Printed banners and wooden posts	1	100571		£460.80	£515.20
05/08/2016		Richard Golke	Reimburse postage stamps (200)	2	100572		£110.00	£405.20
09/08/2016		Barkers Print & Design	Questionnaires (350) and envelopes	3	100573		£441.60	-£36.40
12/08/2016		Richard Golke	Reimburse postage stamps (96)	2	100572		£52.80	-£89.20
06/09/2016		Richard Golke	Reimburse 2 x coffee mornings	4	100575		£11.70	-£100.90
08/11/2016		Rocklands Village Hall	RNP Meeting - Hall hire	5	100580		£27.50	-£128.40
10/11/2016	IN	Grant from Breckland	Second Payment	7		488.00		£359.60
21/11/2016		Barkers Print & Design	300 A4 questionnaires	6	100584		£57.00	£302.60
04/09/2017		LCPAS	Chairman training course RG	7			£30.00	£272.60
09/07/2018		Cicero Communications	NP course RH/RG/DH		100635		£72.00	£200.60
						1,464.00	1,263.40	
						CHECK	200.60	

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NEW PLAY PARK ACCOUNTS SUMMARY

Date	IN	To/From	Details	Ref	CHQ	Income	Ex Vat. Expense	Balance
								£0.00
04/12/2017	IN	Norfolk Community Foundation	Grant			£5,834.00		£5,834.00
27/04/2018	IN	Sainsbury	Grant			£700.00		£6,534.00
04/05/2018	IN	Big Lottery	Grant			£9,599.00		£16,133.00
01/06/2018		Action Play & Leisure Ltd.	Equipment Deposit		100631		£8,333.34	£7,799.66
09/07/2018	IN	NCF grant - Play Park	Grant			£4,000.00		£11,799.66
03/09/2018		Earth Anchor Ltd.	Bench		100638		£415.00	£11,384.66
21/09/2018	IN	Play Park	Balance to pay final inv.			£7,872.00		£19,256.66
21/09/2018	IN	Play Park	Money to hold on A/C for future purcha			£1,500.00		£20,756.66
03/10/2018		Action Play & Leisure Ltd.	Final invoice		100640		£19,256.66	£1,500.00
09/10/2018	IN	Waitrose Ltd.	Grant			£277.00		£1,777.00
						£29,782.00	£28,005.00	
						CHECK	£1,777.00	

VAT.

The Parish Council has paid £3851.33 Vat on the final payment for the Play Park. This will be reclaimed from HMRC.

Budgets and Precept

The precept amount needs to be agreed at the next PC meeting in January 2019 and Form B submitted before 31 January. The Clerk will circulate budget figures etc. to councillors for them to look at before the next meeting.

Elections.

Next year 2019 is an election year. (4 years since the last one in 2015 ! - Seems like only yesterday). With Parish elections scheduled to take place on Thursday 2nd May, the PC needs to consider the cost of an election to the parish when setting the budget and precept for 2019.

The cost of the parish election is to be a shared cost on an equitable basis where the elections are held on the same day as District Council Election. It is estimated that the cost of a contested election for the parish of Parish of Rocklands is in the region of £721.00 (where the cost shared with the District Council election) and £1289.00 (where the cost is not shared with the District Council election). Uncontested Elections will be charged at a flat rate of £75 to cover administration costs.

10. To consider planning applications

10.1 Planning outcomes since last meeting

3PL/2018/0794/F Upstone/Foxhill Sandy Lane/Agri to 2 bed, cart shed (145) APPROVED

3PL/2018/0036/UC Douglas/Magna Lane, Magpie Lane/Agri to 2 dwellings (146) PRIOR APPROVAL REFUSED

10.2 Applications pending outcome

3PL/2018/0740/F Dunning/**Model Farm**, Chapel Street /1 new dwelling & upgrade access (144)

Still waiting to hear, as decision had been delayed by a complaint by the Parish Council. In their opinion, there had been a big difference between the way pre-lunch and post-lunch applications had been dealt with. Breckland committee had voted 6:2 for approval at the meeting.

10.3 New applications since last meeting

3PL/2018/1139/HOU Rutter/Yeomans Cottage, Low Lane/Inc roof level and garage annexe (147) APPROVED

3PL/2018/1140/LB Rutter/Yeomans Cottage, Low Lane/Inc roof level and garage annexe (148) APPROVED

3PL/2018/1202/F Woodroffe/Allisons Farm/Demolish farmhouse and replace with 2 dwellings (149)

There were concerns that the application included demolishing the original farmhouse that had a lot of history attached to it. The historic inspector confirmed he would prefer the house to be saved. The architect has confirmed that the house is saveable and will not be demolished. Instead, the barns at the back would be developed. A representative of the applicant confirmed that, as a result, the application was to be withdrawn and new plans submitted. The Clerk will confirm with Breckland Council.

Signed

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Post meeting note: Breckland Council confirmed the application had been withdrawn.
3PL/2018/1239/HOU Alderson/Bay House, 94 The Street/Detached double garage (150)
The Parish Council agreed they had NO OBJECTION to this application. The Clerk would post this comment on the Breckland Planning website.

3PL/218/1223/F Irwin/Farm site, Mill Farm, Scoulton Road/Barn conversion to single dwelling (151)
Cllrs. Howie and Southgate had met with one of the agents. This would appear to be a sympathetic application using existing barn, but raising the roof line. Not sure why this hadn't been done under class Q for conversion of agricultural building to dwelling house. Cllr. Howie had spoken to a neighbour who works for the landowner, and they were OK with the application. The Parish Council agreed they had NO OBJECTION to this application. The Clerk would post the PC comments on the website.

10.4 Planning enforcement issues

Annison, Mill Lane Notice issued from 1/10/217 - 1/7/2018

The enforcement is in abeyance as Mr. Annison has now lodged a timely appeal against refusal of his application at the very last minute.

Peels Farm, Whitings Lane, Pig sheds in wrong place, noise and smell issues. Planning/Environmental health Mrs Beckett is writing constantly to environmental health and Breckland Planning. Cllr, Howie has spoken to Mrs. Beckett at the Riding school, and although the smell wasn't bad, it does depend on which way the wind is blowing. There is a report being compiled. Peels Farm has an environmental permit so must be in breach of permit. No sign of any enforcement notice and no timescales. Cllr. Bill Smith said Breckland would check what had been built against the approved plans.

There was no objection to the new pig sheds. But neighbours now experiencing unacceptable level of ammonia in the air, so much so, that people struggle to breathe. Must be above legal levels. Riding school is losing business. Have had pigs there for ages but the new houses are much closer and actually closer than was approved.

11. To update on Chapel Green Meadow

The sleepers have been moved about a metre nearer to the road. Cars can still park but not larger commercial vehicles. It was reported that there is a transit van parked there every night but is gone early in the morning. A resident reported it is a bit dangerous pulling out of his drive when there are cars parked next to it. Any feedback is welcome.

12. To update on the Rocklands Neighbourhood Plan (RNP) & Local Plan (LP) - (RG)

RNP still dependant on the LP being finalised. LP still undergoing inspection. Next April there will be another consultation period. Then Rocklands can finalise its own plan. Susan Heinrich (Neighbourhood Plan Co-ordinator) confirmed to RG, she thought Rocklands were taking the correct approach and should wait. She thought the likely time for the LP to come into force, realistically, was Summer 2019. They had undertaken to produce a first draft which could be given to PC to look at but still wouldn't be made available to the public. On the whole, should be good for rural communities and a lot stronger than the existing LP. Hopefully policies will be clearer and less open to interpretation.

13. To update on Rocklands New Play Park

Cllr. Howie gave an update in Kirsty's absence. The park is well used. Tesco confirmed that shoppers will place tokens in a box at the Watton branch for Rocklands Play Park donations throughout the month of November. Any money raised will go towards another piece of equipment or a sun shelter for the summer.

14. To update on Neighbourhood Watch (Al Bainbridge (AB))

AB said the new play park was wonderful. He was appalled some of the equipment had been graffitied. The graffiti had been removed and it had not happened again.

Signed

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A hooded man had been seen in the drive of a house in Rectory Road in the early hours of the morning a few days before this meeting. The man had been disturbed. Not sure what he was doing there. The police were called on Saturday but had not arrived by the time this meeting was held.

Cllr. Southgate said she had seen a scruffy white van in her yard, driving slowly and circling around. The van sped away. She wasn't able to see the number plate and didn't report it to the police.

Beware bogus callers claiming to be from BT.

There have been 2-3 domestic heating oil thefts in the village.

Don't leave keys by the front door as cars have been stolen by taking keys through the letter box.

Apparently there had been deer poaching at Stow Bedon and Breckles. Probably in this area too.

AB apologised to John Brown as he was supposed to put a report in the Rocklander but had not.

Register with TPS (Telephone Preference Service) to help reduce number of cold calls. Can do this for mobile phones too, not just landlines. Use 1572 to block a caller.

15. To update on Highways

The problem with the drain is a fault. Need to see action report as have waited about 8 weeks already.

16. Flooding

Cllr. Harrison planned to look at the flooding strategy, but hadn't done so as yet.

17. To discuss any correspondence.

There was no correspondence.

16 AOB

There were no items.

17. Date of next Meeting

Monday 7 January 2019, 7pm, Rocklands Village Hall - Parish Council Meeting

The meeting closed at 20:20

Signed

Date