

# Rocklands Parish Council

The Annual Parish Council Meeting (AGM) of the Parish Council will be held on  
Monday 3 May 2021 at 7.00pm immediately after Annual Parish Meeting.  
(A virtual meeting via Zoom)

## Agenda

**Signing** of Declarations of Acceptance of Office and **distribution** of DPI (Notice of Disclosable Pecuniary Interest forms **must take place before the agenda proper starts.**

1. To elect Chairperson 2021 - 2022
2. To elect Vice Chairperson 2021 - 2022
3. To consider accepting apologies for absence
4. To record declarations of interest
5. To approve Minutes of Parish Council Meeting on Monday 8 March 2021
6. To discuss any matters arising from minutes
7. To adjourn the meeting for public participation
8. To Co-opt a new Parish Councillor
9. To receive reports from village organisations
  - 9.1 Village Shop and Post Office (Dave Seaton)
  - 9.2 Village Hall (Sarah Good)
  - 9.3 Toddler Group (Sharon Brown)
  - 9.4 Rocklands Primary School (Dave Jones/David Howie)
  - 9.5 Rocklands Playing Fields (Sarah Good) (Including floodlights IS)
  - 9.6 St. Peter's Church (John Brown)
  - 9.7 All Saints Church (Cath Jones) (Roll of Honour - Clerk)
  - 9.8 White Hart Public House (Dave Thomas)
  - 9.9 Chapel Green Meadow (Carolyn Emblen/Chris Sharpe)
  - 9.10 VE day memorial (Grant/Tree (Prince Philip) - Shena Scholes/David Howie)
10. To report on financial matters
  - 10.1 Approval of accounts 2020/2021 (AGAR Part 2, PKF Littlejohn, External auditors.)
    - 10.1.1 Internal auditor's report (p4) and Certificate of Exemption (p3)
    - 10.1.2 To approve the Annual Governance Statement 2020/2021 AGAR Part 2. Section. 1 (p5)
    - 10.1.3 To approve the Accounting Statements 2020/2021 AGAR Part 2. Section 2. (p6)
  - 10.2 Review of governance documents
    - 10.2.1 To review the Constitution
    - 10.2.2 To review the Code of Conduct
    - 10.2.3 To review Standing Orders
    - 10.2.4 To review Financial Regulations
  - 10.3 Financial position
  - 10.4 Cheques in
  - 10.5 Cheques out (to sign)
  - 10.6 Insurance renewal (To include Bench)
11. To consider planning applications
  - 11.1 Planning outcomes since last meeting
  - 11.2 Applications pending outcome
  - 11.3 New applications since last meeting
    - 3PL/2020/0780/F 2 Agri Ltd/Feed Mill Snetterton/Enviro statements (216)
    - 3PL/2021/0353/HOU Borrill/Windrush Mill Lane/Single Storey extn. (217)
    - 3SR/2021/0001/SCO/Southgate/Land Swangey Lane/8 poultry units (218)
    - 3PL/2021/0451/HOU/Shadrack/Fairview Whittings Lane/Single Storey Extn. (219)
    - 3DC/2021/0089/DOC Cotes/Mill Lane Green Lane/Discharge condition 3 (220) 3PL/2017/0899/F

12. To update on the Rocklands Neighbourhood Plan (RNP) and Local Plan (LP)
13. To update on First Time Sewerage System for Rocklands St Peter (RH)
14. To update on SID (flashing speed sign) (RH)
15. To update on Highways
16. To update on Flooding
17. To discuss any correspondence
18. AOB - To receive items for the next agenda
19. Date of next meeting - Monday 5 July 2021

NB. Members must declare any personal interest in any item on the agenda and state whether they are also prejudiced. In the case of a personal interest the member may speak and vote on the matter. In prejudicial interests the member must withdraw from the room whilst the matter is discussed.

Ms Kim Austin: Clerk to the Parish Council  
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