

Explanation of variances – pro forma

Name of smaller authority: **ROCKLANDS PARISH COUNCIL**

County area (local councils are): **NORFOLK**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	3,735	11,210					
2 Precept or Rates and Levies	5,000	5,500	500	10.00%	NO		
3 Total Other Receipts	7,115	28,580	21,465	301.69%	YES		During the financial year 2018/2019, grant money from various grant givers was received towards the New Childrens' Play Park Project. Of the 'Other Receipts' total of £28,580 in box 3, £27,941.88 was received for the New Play Park. This amount is detailed separately in the accounts and is ringfenced for this purpose.
4 Staff Costs	2,105	2,750	645	30.64%	YES		The Parish Council agreed to increase the Clerk's hours from 3.5 to 5 hours per week to cope with increased workload, partly due to GDPR, planning applications etc. (Minutes 9th April 2018. Item 10.4). Increase in staff costs is therefore due to payment for extra 78 hours per annum.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	2,535	37,159	34,624	1365.84%	YES		During the financial year 2018/2019, grant money from various grant givers was received towards the New Childrens' Play Park Project. Of this amount that had been ringfenced for this purpose, invoices were paid during the year, totalling £33,606. The Parish Council also purchased a new bench and replacement dog poo bins (x3) to the value of £958.12. These together contribute to the variance shown.
7 Balances Carried Forward	11,210	5,381			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	11,210	5,381				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Invest	12,731	13,689	958	7.52%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable