

Rocklands Parish Council (RPC)
Minutes of Parish Council Meeting held in Rocklands Village Hall
7.00pm on Monday 22nd February 2016

Present:	David Howie	Chair
	Nicola Southgate	Vice-Chair
	David Witt	
	Shirley Colenutt	
	Cath Jones	
	David Roberts	
	Kim Austin	Clerk

Also present: 8 members of the public.

1. To consider accepting apologies for absence

There were no apologies for absence received.

2. To record declarations of interest from members in any items on the agenda

There were no declarations of interest.

3. To approve the minutes of the last council meeting on Monday 4th Jan 2016

There were three minor amendments to the minutes; Spelling corrected for Scholes, Snetterton and Harris to Harrison. These changes were made at the meeting, initialled by the Chair and then the council RESOLVED to approve the minutes that had been circulated prior to the meeting as a true and accurate record of the meeting. The minutes were duly signed by the Chair, Cllr. David Howie.

4. To discuss any matters arising from the minutes (4th January 2016) not on the agenda

There were no matters arising from the minutes.

5. To adjourn the meeting for public participation

Meeting adjourned at 19.09 and opened to the public.

There were no comments from the public but the Chairman David Howie chose this time to mention that Richard Smedley, Rockland's Tree Warden had sadly passed away on 14th February after a long illness. Vicky, Richard's wife had asked that there were to be no flowers and no dark clothing at the funeral. The meeting re-opened at 19.11pm.

6. To update in the Neighbourhood Plan - Richard Golke (RG) Richard Harrison (RH) Neighbourhood Plan Committee (NPC)

RG explained how the Plan would operate and mentioned that grants could be applied for to help fund the process. The NPC had a couple of meetings with Breckland Council (BC) in Jan/Feb. Written acceptance received from BC. Met with BC planners to gain an understanding of what Rocklands needs to do. BC are 'bound' to assist in the process. In theory, having a Neighbourhood plan will give Rocklands more control over development in the Parish. Have to work within the framework of the Breckland Local Plan. Not a simple process. There are 13 steps (maximum) taking ~6-8 months. Need to show a clear audit trail throughout the 13 steps. Need to find out what people want in their Parish e.g. green spaces, businesses, shops, pub and/or any other amenities. Canvas their likes and dislikes and start to draft policies, based on these opinions. Develop with as many parishioners as possible who wish to be involved. Posters have been designed. Leaflets will be delivered to every address in the Parish. A final draft would go to Breckland for approval. There would be a consultation period. If approved there would be a referendum organised

Signed

Date

by BC. Everybody on the Electoral Role would be entitled to vote. Need 50% approval or above to be able to go ahead. Used by BC Planning with their own Local Plan.

Cllr. David Howie (DH)

DH confirmed all people within the Parish would be consulted, including those that owned land in the Parish. Those not on the Electoral register wouldn't be able to vote but would still gather their views. The register would be divided up into areas and volunteers would deliver to households. There would be a cost for printing and distribution. Have to make the form easy to complete and return. Pre-warn in Rocklander that a leaflet would be delivered and should be completed with opinions and views and returned. Can refer to the map from Ordnance Survey as available on Parish Online. Would need to discuss finance implications further. DH concerned about the amount of time the process would take. DH thanked Ian Scholes for setting up a separate email address.

Michael McArthur agreed to take emails delivered to this email address.

All Parish Councillors agreed that many thanks were due to Richard Golke, Richard Harrison and the other members of the Neighbourhood Plan Committee.

RH wanted to make it clear that members of the NPC were not self-appointed but had offered when volunteers were sought.

7. Queen's 90th Birthday celebrations - 11th June 2016

Cllr. Colenutt had offered to run a Quiz night but not yet confirmed. It had been mentioned at the shop AGM but had not really been discussed. Put on agenda for next meeting.

8. Rocklands Summer Fair

There would probably be a summer fair of some description.

9. To report on Finance

The Clerk delivered the financial report.

9.1 Financial position

The bank account balances as at Monday 22nd Feb 2016

Barclays Community Account	£	3403.78
Barclays Saver (Reserve) Account	£	702.54

TOTAL as per bank £ 4106.32

9.2 Money in since last meeting

19/2/15	UK Power Networks - Wayleaves & Rents	£	47.35
	TOTAL IN	£	47.35

9.3 Cheques out (to sign)

CHQ 559	Pearce & Kemp underpaid (To end Feb 2016)	£	16.44
CHQ 560	Training Course - Planning	£	120.00

TOTAL OUT £ 136.44

Chapel Green Licence

Letter sent to Pat Robinson for payment of £1 for Chapel Green Licence.

Clerks Wages - Annual Increase. Increase of 30p per hour as per published payscales (SCP23).

The Clerk had prepared a letter to authorise the bank to increase Standing order as from April 2016 payment which was signed by both the Chairman, Cllr. David Howie and the Vice-Chairman, Cllr. Nicola Southgate.

Signed

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Cllr. Howie decided that item 16 should be discussed earlier than scheduled and before item 10.

16. To update on Playing Fields - Angus Coates (AC)

The **Score box** is a small shed-like structure. There were 3 options for positioning the box. The first 2 options were, round the side and round the back. The third option where it would be out of site for residents was preferred. Also preferred because it would not encroach on football pitch. The small blue lorry back (a temporary structure on sleepers) would be replaced with the new Score Box. Can also get power to it here. AC said it was important to add that the Parish Council would not be involved. No planning permission was required and everything else would be done by the Cricket Club. DH read out a paragraph from Lisa O'Donovan which said that Planning Permission was not required as long as the work was done by the Parish Council. As the structure will be <4m high and <200 cubic metres then permission is not required. The Cricket Club is still interested in extending the pavilion by 4m wide, 9' deep, 7-8' high, so not enormous. The Parish Councillors were happy with this and Cllr. Howie asked for something in writing to say there would be no cost to the Parish Council and asked to be kept informed. Cllr. Howie thanked AC for the update and AC left the meeting.

10. To consider planning applications

Cllr. Southgate went through all the planning applications, outcomes, pending and new.

10.1 Planning outcomes since last meeting

- 3PL/2015/0678/F **Irwin/Davidson** Bell Lane - Free range chicken unit (74) **PERMISSION**
- 3PL/2015/0967 **Pet Food factory** at Snetteron - Referred to planning committee **PERMISSION**
- 3PL/2015/1369/F **Kerry Foods** Factory Little Ellingham - **Removal of conditions** (84) **WITHDRAWN**
- 3PL/2015/1412/F **Abbey** Anchor Villa, Anchor Corner - **Barn to dwelling** (85) **PERMISSION**
- 3PL/2015/1274/F **Bainbridge** Plot South of Spinney, Low Road - **Re-site garage** (86) **PERMISSION**

10.2 Applications pending outcome

- 3AG/2014/0019/AG **Bidmead**/Tuppins Farm/ Extn to exist agri build - (53) **PRIOR APP REQ ?**
 - 3PL/2015/0986/F **Annison**/Moorfield/Mount Pleasant - Retrospective conservatory (81)
 - 3PL/2015/0384/F **Paske**/Chapel Street **11 Dwellings (Was 10)** (62/75) (87)
- Says decision by 13/4/16 on the website.

10.3 New applications since last meeting

- 3PL/2015/0874/F **Becker**/Stone Barn/Retrospective Holiday Let (88) **REFUSED**
 - 3PL/2015/1480/F **Kerry Foods**/Little Ellingham/Removal of conditions 7,9,14,21 (89) **PERMISSION**
 - 3PL/2016/0126/HOU **Hickman**/Sequester View, Attleborough Road/2 storey extension (90)
- The councillors agreed they had **NO OBJECTION** to this application but the whole application was terribly produced and the presentation was awful.
- 3PL/2016/0147/F **Howlett**/Rodwells/Barn to dwelling (91).
- The councillors agreed they had **NO OBJECTION** to this application but would like to see the hard copy plans that had not yet been received.

11. To update on the Breckland Local Plan

Cllr. Howie had had a meeting with local MP George Freeman. Letter sent by the PC had been passed to head of planning for comment. The proposals Breckland has for settlement are similar to Rocklands and are not currently at odds with what the Parish will probably want.

Planning training. Cllr. Howie chose to mention here the planning training course organised for ~20 councillors/parishioners run by LCPAS. Cllr. Jones offered to provide refreshments. The Clerk would buy biscuits and would check if LCPAS needed a projector or screen for the evening.

12. To update on telephone boxes

Disconnect has still not been done. Wires have been exposed so someone must have been to look at it! BT supposed to report back again next week. Telephone Box at Lower Stow Bedon has been removed.

Signed

Date

Local news that a village were asked to pay £400 to apply for a change of use for their box !! Cllr. Howie still wants to tidy up the 'library' and agreed it should be repainted red.

13. To update on Neighbourhood Watch

Started well. Put signs up. People interested to be involved and then info from police stopped, apparently due to a change to their computer system. Cllr. Howie wrote a letter asking for an explanation. A police officer had today called the Clerk. Cllr. Howie would call her back tomorrow.

14. To update on Village Shop and Post Office

Cllr. Jones reported that the Shop AGM on Friday had been fairly well attended and better than expected. Post Office commission has doubled. Parking was mentioned. Staff should park at the Village Hall, although some were parking outside the Shop. White lines outside may make people park better. Cllr. Jones will bring up at the next Shop Committee meeting.

15. To update on Trees

The Clerk would request 5 Oak trees from Woodland Trust if not too late to apply.

16. To update on Playing Fields (See notes - before item 10)

17. To update on Highways

Road closure was handled badly and signage was very confusing even to those that live in the village !!
Footpaths the other side of Chapel Street, Thieves Lane to Bell Road. David Colchester and Bill Glister do clear the footpaths on occasion. Garden waste being put on the footpath at the far end. Garden waste by cemetery fence has made footpath almost impassable at the Mere. The road has been levelled and so the trucks travel even faster as the road is now flatter ! Cllr. Howie will speak to James Harrold at the Mere and Highways.

Manhole cover broken and dislodged. Already reported.

40mph sign has been flattened ?

18. To update on Flooding

There were no reports of flooding.

19. To discuss any correspondence

School competition to design a 'smoke free play area' poster. The Clerk to send the paperwork to the School.

Free NHS Health Check poster. The Clerk to post on notice board.

20. AOB - To receive items for next agenda

No items were received.

21. Date of next Meeting

Monday 11th April 2016, 7pm, Rockland's Village Hall.

The meeting closed at 8.30pm.

Signed

Date