

Rocklands Parish Council (RPC)
Minutes of Parish Council Meeting held in Rocklands Village Hall
7.00pm on Monday 8 April 2019

| | | |
|----------|------------------|---------------------|
| Present: | David Howie | Chair |
| | Nickie Southgate | Vice Chair |
| | Shirley Colenutt | |
| | Richard Harrison | |
| | Cath Jones | |
| | Ian Scholes | |
| | David Witt | |
| | Kim Austin | Clerk |
| | William Smith | District Councillor |
| | Ed Connolly | County Councillor |

Also present: 13 members of the public.
The meeting opened at 19:34

1. To consider accepting apologies for absence

There were no apologies for absence.

2. To record declarations of interest from members in any items on the agenda

There were no declarations of interest.

3. To approve the minutes of the last council meeting on Monday 11 February January 2019

The minutes that had been circulated to all councillors prior to the meeting were duly signed by the Chair, Cllr. David Howie.

The Clerk would like it noted, referring to minutes of Parish Council meeting dated 12 November 2018, item 10.4, last sentence, 'houses' should read 'pig sheds'.

4. To discuss any matters arising from the minutes (11 February 2019) not on the agenda.

There were no matters arising from the minutes.

5. To adjourn the meeting for public participation

The meeting adjourned at 19:35. There were no comments from the public and the meeting re-opened at 19:36.

6. To receive reports

6.1 Village Shop and Post Office (Dave Seaton DS)

There was a good turnout at the Annual Members meeting. Laura had been an excellent member of staff but had now moved on. Michelle had now stepped up. Volunteers have done a brilliant job giving the shop a 'deep clean'. A canopy will be installed in time for the summer. New EPOS system will allow better analysis of data. Rocklands has been nominated for Community Post Office of the Year. Need more help on the shop committee.

6.2 Village Hall (Sarah Good SG)

Village Hall committee have their AGM on 24 April, advertised on the notice boards and in the Rocklander. Open to all residents to look at how best to improve the facilities that Rocklands has. Summer Craft Day in July and Annual Show on 3 August 2019.

6.3 Rocklands Primary School (David Jones DJ)

Rockland's school is federated with Great Ellingham (GE) and shares a headteacher, governing body and admin staff. It is a thriving small school, but the buildings are showing their age. Bill Smith has been very helpful to the federation in the past and Ed Connolly was rapidly getting

Signed

Date

his feet under the table. There is a meeting planned for 24 May, with MP and Ed's office to discuss safeguarding the future of the school.

6.4 Rocklands Playing Fields (SG)

Next meeting is 6 June 2019. The Fete which is the main fundraiser is on bank holiday Monday 11 May. Bar and BBQ, run by Tony Perkins, raffle, games, ice creams etc. Proceeds are much needed to keep the grounds and buildings maintained. Always need extra volunteers to help man the bar.

6.5 White Hart Public House (Dave Thomas DT)

Renovations continue. Toilet block installed replacing the old tin shed. Friday Fish Night continues to be popular with locally sourced fresh produce, dressed Cromer crab, mussels and scallops. Fortnightly carvery has also been very popular. Easter Bank Holiday weekend: Good Friday, Fish night. Saturday afternoon into Easter Sunday, Dave's old friends and new neighbours in the village, 'Soup Dog' will be tantalising our taste buds with Asian themed cuisine. Saturday evening, Tom Bainbridge will be singing. Sunday evening, 90s disco with optional fancy dress. Monday, open 12-4pm for drinks and snacks only. Easter Sunday carvery postponed. Dave thanked old and new valued customers. Dave would appreciate pre-bookings for tables or even a takeaway.

6.6. To update on Chapel Green Meadow (Carolyn Emblem CE)

CE sent her apologies. Cllr. Jones thanked the Chapel Green Management Committee for their hard work often under difficult and stressful conditions, and then read out CE's report in her absence. The Management Committee have spent a couple of Sundays removing the snowdrops and commercial daffodils from the meadow. Non-native snowdrops if left, will take over. These have been replanted in Rockland All Saints churchyard. We expect that this will be an ongoing job each Spring! The cowslips are now in bloom and are looking very pretty. We are very excited to have been given a mower for use on the meadow and it had its first outing last Sunday. It worked really well and as it is a heavyweight manual mower it is more environmentally friendly and very quiet. The meadow will probably not be cut again until August/September. Please do look at the notice board if you are passing. It lists the flowers that you are very likely to see at different times of the year and the library dates. We would like to remind people not to park on the days that the library bus is due. Working with Norfolk ponds we hope to regenerate the pond on the meadow during August or September. The more volunteers that we can provide on the day the more likely that Norfolk Ponds will be able to secure a grant for the work. If they cannot secure a grant the cost is likely to be around £150. If anyone is keen to help please contact Carolyn by email, carolynemblem@outlook.com. As soon as we have a date, we will contact volunteers. As a committee we would like to thank the Parish Council for their support.

6.7 Rocklands Play Park (Kirsty Daynes KD)

Kirsty had sent an update saying they were in the process of getting quotes for items they may like to spend the extra funding money on.

7.0 To report on finance

7.1 Financial position

Bank account balances as at Monday 8 April 2019

| | | |
|----------------------------------|----------|----------------|
| Barclays Community Account | £ | 6041.57 |
| Barclays Saver (Reserve) Account | £ | 2332.45 |
| TOTAL as per bank | £ | 8374.02 |

Summary

| | | |
|--|----------|----------------|
| RPC Rocklands Parish Council | £ | 4396.42 |
| RNP Rocklands Neighbourhood Plan (RG) | £ | 200.60 |
| Rocklands Play Park (KR) (Including £2000 from Groundwork) | £ | 3777.00 |
| TOTAL as per bank | £ | 8374.02 |

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7.2 Money in since last meeting (11 February 2019)

| | | | |
|-----------|---|----------|----------------|
| 11/2/2019 | Pat Robinson - Chapel Green Licence | £ | 1.00 |
| 18/2/2019 | Groundwork - Playpark grant (Hold for Playpark) | £ | 2000.00 |
| 4/3/2019 | Barclays Savings A/C - Interest | £ | 1.16 |
| 5/4/2019 | Breckland Council - Precept | £ | 3100.00 |
| | TOTAL IN | £ | 5102.16 |

7.3 Money out since last meeting (11 February 2019)

7.3.1 Standing Orders/Direct Debits

| | | | |
|-----------|-----------------------|----------|---------------|
| 15/2/2019 | Eon -Electricity (DD) | £ | 31.25 |
| 15/3/2019 | Eon -Electricity (DD) | £ | 32.17 |
| 1/3/2019 | Clerk's wages (SO) | £ | 235.54 |
| 1/4/2019 | Clerk's wages (SO) | £ | 235.54 |
| | TOTAL OUT | £ | 534.50 |

7.3.2 Cheques out (to sign)

| | | | |
|---------|--|----------|---------------|
| CHQ 656 | K&M Lighting 2 months maint. (Mar/April 2019) | £ | 27.56 |
| CHQ 657 | Norfolk Parish Training & Support - Annual subs. | £ | 62.00 |
| CHQ 658 | LCPAS (Jayne Cole) Support - Annual subs. ** | £ | 120.00 |
| CHQ 659 | Rocklands All Saints PCC (Replaces CHQ 651) * | £ | 85.00 |
| | TOTAL OUT | £ | 294.56 |

* Bank returned cheque. All Saints PCC not acceptable - must say Rocklands. CHQ 651 destroyed.

** LCPAS, £100 last year. Agreed to renew this year and see how useful in the coming year.

7.4 Clerks hours and salary

As per contract and subject to satisfactory performance, the Clerk will progress automatically through the salary scale by annual increments (in April) until the maximum of the scale is reached.

Last year, point on scale was SCP24 £11.415 (17/18) increasing to SCP25 £11.777 from 1/4/2018.

Just to confuse, the pay scale points have changed. The old SCP25 now equates to the new SCP17.

The Clerk had provided Cllrs. Howie and Southgate with copies of the agreed NALC pay scales prior to the meeting for them to discuss. They confirmed they were happy with the increase from SCP17 (LC1) to SCP18 (LC2). Therefore, the increase this year (from 1/4/2019) is SCP25 (NEW SCP17) to NEW SCP18, £12.64 per hour. £12.64 x 5 hours a week = £63.20 x 52 weeks per year = £3286.40. Divide by 12 = £273.87 per month. Both councillors signed a letter to Barclays to change standing order amount. Note: Both LC1 and LC2 scale ranges are for small parishes. LC3 is for medium parishes.

End of year accounts

The Clerk is now working on the end of year accounts to 31 Mar 2019. First communication has been made by PKF Littlejohn, the external auditors. The Clerk asked if the councillors were happy for Michaela Canham to carry out the internal audit of the accounts again this year. It was unanimously agreed to ask Michaela.

8. To consider planning applications

8.1 Planning outcomes since last meeting

3PL/2018/1459/F NIXON/Land adjacent Laurel Bungalow/Single storey extn. And garage (156) PERMISSION

3PL/2018/1567/HOU SHARPE/April Cottage/2 storey rear extension (158) PERMISSION

3PL/2018/1366/P Southgate, 2 Poultry Sheds (160) PERMISSION

3PN/2019/0005/UC Douglas/Magna Farm/Change of use agri-dwelling (161) PRIOR APPROVAL REFUSED

- apparently due to lack of information.

Signed

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8.2 Applications pending outcome

3PL/2018/1533/O CORCORAN/Land south of the street/1 dwellings, parking, turning/access (157)

- Decision should be made by 31/5.

APP/F2605/18/3210970 (3PL/2017/0899/F) Cotes/green lane-mill lane/7 dwellings (162) APPEALED

APP/F2605/W/18/3214123 (3PL/2018/0203/O) Ridgeons/Thieves Lane/6 Self builds (163) APPEALED

- Rocklands later comments after sight of appeal statement were not accepted.

8.3 New applications since last meeting

3PL/2019/0130/VAR Rutter/Yeomans Cottage/Change roof material and design (164)

- Thatch very expensive. Black material maybe looks better than normal roof tiles.

3PL/2019/0269/LB Rutter/Yeomans Cottage/Raise roof of garage (165)

Unanimous decision of NO OBJECTION to both applications. The Clerk would post comments.

8.4 Planning enforcement issues

Peels Farm. Ongoing. Nothing further to report.

9. To update on the Defibrillator

The defibrillator is mounted on the outside wall of the Village Hall. The Parish Council are lucky to have been donated this unit by the Co-op and found out this month that a company called Cardiac Science is going to maintain it. The PC needs to assign someone to take responsibility for it. The Clerk has completed the necessary forms to add the unit to the maintenance schedule. Need a notice in the shop saying where the defibrillator is and what you need to do.

10. To update on May 2019 elections (DH)

DH confirmed that Rocklands Parish Council had an uncontested election with 6 councillors standing. It was disappointing that none of the District Council may election candidates had turned up at any Parish Council meetings.

11. To update on the Rocklands Neighbourhood Plan (RNP)

Richard Golke was not at the meeting so Cllr. Howie confirmed that work on RNP currently halted, waiting for Breckland LP to be finalised. Amendments seem to be making the LP more ambiguous and open to interpretation. New deadline for comments is 15/5, but the modifications do not affect Rocklands. One positive statement is that if an application doesn't provide a local benefit then it should not be allowed.

12. To update on Neighbourhood Watch (AB)

Need to get more people to sign up. It doesn't cost anything to join but does mean that residents can receive information and keep up with any incidents/crimes in their area. Lots of dangerous emails going around at the moment. Seeing more fly tipping than used to do. There was an instance of fly tipping in the village this week. It was logged on the council fly tipping website and was sorted very quickly. A member of the public at the meeting reported dumped rubbish near her property. AB said he would take a look. The same lady had found someone in her garden and a white van parked outside her property. The van was driven by a woman. The police have been informed and an incident number given. Please be vigilant.

13. To update on Highways

Sign for Low Lane, saying no HGVs, is apparently being 'built'. Rocklands has already waited a long time for this. Unfortunately sat navs seem to take vehicles along this route. It was reported that the new sign at the corner in Caston spells Brays Lane incorrectly with an 'e' (Brayes). It is the PC's intention to purchase a SAM2 flashing speed sign. They have applied to the Parish Partnership for funding but haven't heard whether successful or not yet. There are 4 locations for the sign, 2 on the Attleborough Road and 1, double direction on The Street (on a swivel). Volunteers will be needed to move the sign every 2 weeks, ideally 3 people in high viz.

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Cllr. Harrison reported that he had asked for speeding data from the police. They reported that 18% are driving over 46mph in a 40 limit. The police considered this normal and acceptable. 41-46mph, they say is not significant. It is not just the speed though. It is a dangerous junction and crossing point especially at busy school times. A recent article in the EDP said that police are not analysing data from SAM2 units, maybe due to lack of resources. The units record volume of traffic, speeds (trigger points) and time profiles. Cllr. Harrison will do the Bluetooth downloads from the units. Police want villages to re-instate the Community Speed Watch. Speed data, can be analysed by the police so they can determine where they need to deploy their resources.

A problem with a slope at Chapel Street for wheelchair users was mentioned. John Cotton has it on his to do list.

14. To update on Flooding

Flooding meeting to be held on Monday 29 April at 11 o'clock to look at how flooding issues can be addressed. Please come along if interested.

15. To discuss any correspondence.

There was no correspondence.

16. AOB

There was no AOB.

17. Date of next Meeting

Monday 13 May 2019, 7pm, Rocklands Village Hall - Annual Parish Council Meeting (AGM)

The meeting closed at 20:30

Signed

Date